



OPPORTUNITY

Where change
gets real.



Reference: 1054-26

Grade: 8

Salary: £38,784 to £46,049 per annum, depending on experience

Contact Type: Fixed Term for 36 months

Basis: Full Time

Job description

Job Purpose:

This is an exciting opportunity to join the distinctive, friendly and growing Aston Law School as a Teaching Fellow in Law.

Aston Law School is committed to delivering an outstanding student experience through innovative, inclusive and practice-informed legal education. We are seeking enthusiastic and student-focused colleagues who are passionate about teaching and learning and who can inspire, support and develop the next generation of legal professionals and graduates.

The successful candidate will contribute to the design, delivery and enhancement of teaching across our undergraduate and postgraduate programmes. They will play an active role in curriculum development, assessment and feedback, student support and academic citizenship, while contributing to the School's wider strategic objectives.

This is primarily a teaching-focused role, supported by scholarship and professional development activities that enhance teaching quality and student outcomes. The successful candidate will contribute to the continuous development of an engaging, inclusive and sector-leading learning environment which reflects the distinctive ethos and ambitions of Aston Law School.

Main Duties/Responsibilities:

Teaching and Learning

- ▶ To teach students at different levels including undergraduate and postgraduate students, and to carry out the associated examining processes.
- ▶ To contribute to improving student continuation, attainment and progression.
- ▶ To develop innovative teaching and assessment practices.
- ▶ To support students from diverse educational backgrounds.
- ▶ To use educational technologies and evidence-informed approaches to enhance learning.
- ▶ To promote employability, professional skills and graduate outcomes.
- ▶ To engage in supporting and promoting quality assurance measures within the University e.g. by evaluation and development of a range of modules or within a subject area in terms of content, delivery and assessment as well as reviewing delivered modules, setting and receiving student feedback questionnaires.
- ▶ To innovate in teaching, demonstrate continuous professional development and critical reflective practice.

Scholarship

- ▶ To engage in scholarly and professional activity that enhances teaching quality, curriculum development and student learning.
- ▶ To collaborate in teaching related initiatives with colleagues in and beyond the School, as appropriate (e.g. review of reading lists, contribute to book chapters, etc).

External Engagement

- ▶ To support student placement schemes with companies and research institutions both in the UK and overseas.

- ▶ To enhance the University's reputation with professional/scholarly bodies by participating in existing networks such as the Association of Law Teachers.

Citizenship

- ▶ To carry out specific Aston Law School roles and functions as may be reasonably required (e.g. Module Leader, Personal Tutor, mooted judge)
- ▶ To act as personal tutor providing first line support to students.
- ▶ To take part in staff seminars, cross-departmental activities and events e.g. Open Days, Sixth Form Conferences etc.
- ▶ To contribute to Academic Department meetings.
- ▶ To display and promote Aston values through own actions and behaviour.
- ▶ To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Additional responsibilities

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters, and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	▶ A good qualifying law degree or equivalent legal qualification. ▶ Fellowship of Advance HE or equivalent (or willingness to obtain within an agreed timeframe).	Application form
Experience	▶ Experience of teaching and assessing within a law degree programme with demonstrable impact on students learning. ▶ Experience of supporting student engagement and success. ▶ Experience of using VLE's as a learning tool e.g. Blackboard.	Application form and interview
Aptitude and skills	▶ Ability to develop own teaching materials and contribute to module and programme development. ▶ Ability to provide effective academic support and guidance to a diverse student body. ▶ Excellent communication skills to build and maintain external links that will support your role. ▶ Ability to harness digital tools to enhance teaching and learning.	Application form and interview

	Desirable	Method of assessment
Education and qualifications	▶ Postgraduate qualification (Master's degree or Doctorate in Law (or equivalent)).	Application form
Experience	▶ Ability to lead taught modules and programmes for undergraduate and postgraduate students.	Application form and interview

	Desirable	Method of assessment
	▶ Experience of working as part of an effective team.	
Aptitude and Skills	▶ You will have a 'can do' attitude and be able to: ○ commit to continuous improvement of legal education that combines robust academic understanding with practical insight and embedded skills ○ explore and collaborate in the pursuit of new and distinctive approaches to your work ○ commit to improving social mobility	Application form and interview

University values

All staff are expected to demonstrate/promote the University's values and expectations, which are an integral part of our strategy and underpin the culture of the University. In addition, our leaders are expected to be accountable, help to execute strategic visions of the University and share and set clear expectations that inspire those around them.

Values + Behaviours



Innovation

We strive for excellence within ourselves and others, providing solutions to new and existing challenges.



Collaboration

We work best when we are collaborative, working together to contribute to the Aston community.



Ambition

We strive together for improvement and innovation looking ahead to see the bigger picture.



Inclusion

We treat everyone in our community equally and how they would like to be treated.



Integrity

We are open, honest and fair. We take ownership of the way we work and how we treat each other.

How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59pm on the advertised closing date.
All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via recruitment@aston.ac.uk.

Contact information

Enquiries about the vacancy:

Name: Dr Kristie Thomas
Job Title: Head of Aston Law School
Email: k.thomas5@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via recruitment@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/skilled-worker-visa> You can also find further information on our candidate immigration [web page](#).

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see our candidate immigration [web page](#) for further details.

Before you start and Right to Work

Right to Work Check

All employees must complete a Right to Work check before they commence work at Aston. HR will contact you during the onboarding process to arrange your check.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents that can help you find suitable accommodation. Useful websites for support and guidance

<https://www.gov.uk/government/publications/how-to-rent/how-to-rent-the-checklist-for-renting-in-england> and <https://www.citizensadvice.org.uk/housing/>

You can also use property search websites such as Rightmove or Zoopla.

Equal Opportunities

Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection

Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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